

## **NOMINATION FOR THE POSITION OF: HWETL Vice-President (Open)**

I, \_\_\_\_\_, submit my name for nomination to the position of HWETL Vice-President (Open).

School: \_\_\_\_\_

Seconded by: \_\_\_\_\_

(Both the nominee and seconder must be active HWETL members in good standing.)

**The HWETL office will host a meeting for anyone considering becoming a candidate to review all nomination/campaign rules and processes. This meeting will occur prior to the close of nominations. Please listen for the announcement of the date and time.**

### **ELECTION PROCEDURES**

- Active members in good standing may be nominated to stand for elected office.
- Active members may nominate themselves by filling out the above form.
- Active members may nominate themselves for more than one elected office.
- The above form must be received at the HWETL Office by **Friday, April 3, 2020 by 4:00 p.m.**
  
- Each candidate may prepare one (1) piece of campaign literature ONLY. Printing costs will be absorbed by individual candidates.
- 170 copies of the literature must be received in the HWETL Office by **Friday, April 3, 2020 at 4:00 p.m.** The HWETL Office will then send out one (1) copy to each work site.
- Campaign literature should be on 8.5" x 11" paper or smaller. Any use of photographs of individuals should be done so with the express consent of those individuals. Campaign material must abide with ETFO, OTF, and OHRC standards.
- There is to be NO campaign material handed out at the meeting place.
  
- **Elections will take place at the May 12, 2020 General Meeting.**
- Nominations will **NOT** be accepted from the floor for the office of Vice-President (Open) unless there are no prior nominations for the office of Vice-President (Open).
- The elections for Vice President (Open) and Vice President (Women Only) will be held concurrently.

- “Drop-downs” into the positions of Treasurer, Secretary, Executive Member-At-Large (Open), and Executive Member-At-Large (Women Only) are permitted.
- Candidates will have the opportunity to address the membership for up to three (3) minutes. The order of speaking shall be by lot.
- Candidates may choose to address the membership via a pre-recorded video, in lieu of a speech. Both speeches and videos must abide with ETFO, OTF, and OHRC standards.
- The election will be by secret ballot.
- Voting shall be by a single ballot on which candidates will be rank ordered. The candidate who earns a simple majority will be declared the winner.
- Each candidate may appoint one scrutineer to observe the counting of the ballots.

**Candidates must follow the election guidelines as set out in the  
HWETL Constitution.**

**The Constitution is available at [hwetl.ca](http://hwetl.ca) in the secure member area, or  
upon request from the HWETL Office.**

The above form must be received at the HWETL Office (105 Nebo Road) by:  
**Friday, April 3, 2020 by 4:00 p.m.**

Campaign literature must be received at the HWETL Office by:  
**Friday, April 3, 2020 at 4:00 p.m.**

## PERSONAL COPY – PLEASE RETAIN FOR REFERENCE

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### **HWETL Constitution on Elections**

#### **ARTICLE IX ELECTIONS**

##### **Section 1 - Eligibility**

9.1.1 An active member in good standing may be nominated to stand for elected office.

##### **Section 2 - Nominations**

9.2.1 Members shall be notified of the request for nominations 60 days prior to the Local Annual Meeting.

9.2.2 Nominations for the offices of President, Vice-President (Women Only), Vice-Presidents (Open), and Chief Negotiator must be received at least 30 days before the Local Annual Meeting. Nominations for these offices will not be accepted after this date, nor will they be accepted at the Local Annual Meeting. All nominations thus received will be published 15 days before the Local Annual Meeting. Notwithstanding the above, if there are no nominations for a specific office by the 30-day deadline, nominations for that office, duly moved and seconded at the Local Annual Meeting, with the consent of the nominee shall be accepted at the Local Annual Meeting.

9.2.3 Nominations for the offices of Treasurer, Secretary, Executives Member-at-Large, and Executives Member-At-Large (Women Only) received 30 days or more before the Local Annual Meeting shall be published 15 days before the Local Annual Meeting. Notwithstanding, nominations for these positions duly moved and seconded at the Local Annual Meeting, and with the consent of the nominee, shall be accepted at the Local Annual Meeting.

##### **Section 3 - Election Procedures**

9.3.1 The Executive of the Hamilton-Wentworth Elementary Teachers' Local shall be elected at the Local Annual Meeting.

9.3.2 Candidates may run an election campaign. Campaigning will be limited to one piece of campaign material which may be distributed to HWETL members at their work sites. Personal phone calls and emails are at the discretion of the candidates and the candidates' supporters. The HWDSB intranet and website are not to be used for election purposes under any circumstances. Campaign costs will be absorbed by individual candidates. No campaign materials will be distributed at the election site. Consequences of breaking election policy will be disqualification from the election.

9.3.3 The Parliamentarian shall present the list of nominees for each office at the Local Annual Meeting. Thereafter the Parliamentarian shall call for nominations from the floor, if applicable, as per the terms cited in 9.2.2 and 9.2.3.

9.3.4 Each candidate shall have the opportunity to address the Local Annual Meeting before election for a maximum of three minutes. The order of speaking shall be by lot.

9.3.5 The election shall be by secret ballot.

9.3.6 Only active members, with the exception of the Parliamentarian, may vote.

9.3.7 Each candidate may appoint one scrutineer to observe the counting of the ballots for that candidate's election.

9.3.8 The order of balloting shall be:

1. President
2. Chief Negotiator
3. Vice Presidents (open) and Vice President (women only) concurrently
4. Treasurer
5. Secretary
6. Members-at-large (open) and Members-at-large (women only) concurrently

9.3.9 Voting for each office shall be by single ballot whereby voters list candidates in order of preference, immediately following the speeches for that office. The successful candidate is determined by calculating the votes for each candidate, dropping the candidate with the least number of votes until one candidate receives a simple majority (50% + 1) of the votes. If the final vote results in a tie, the two candidates may re-address the Local Annual Meeting for a maximum of one minute, the order of speaking being by lot, and another ballot shall follow.

9.3.10 Voting for Executive Members-at-large shall be by a single ballot, the appropriate number of candidates receiving the highest number of votes at the election for Executive Members-at-large shall be elected as such members. In the balloting for Executive Members-at-large, each active member may vote for up to the appropriate number of candidates. In the event of a tie vote for the last place Executive Member-at-large, a second vote shall be taken involving only those candidates involved in the tie.

9.3.11 The vote result for all elected positions shall be released to the members present following each ballot and be published in the minutes of the Annual Meeting.

9.3.12 An unsuccessful candidate may seek another position on the Executive for which the member is eligible.

9.3.13 The ballots will be destroyed by motion of the Local Annual Meeting immediately following the elections.